



UMPIRES ADVISORY COMMITTEE TERMS OF REFERENCE

- Committee Title:** Umpires Advisory Committee (“the Committee”)
- Objectives:** The Committee is tasked with ensuring the interests of all umpires are represented and the highest quality experience delivered for them and the Central Otago Hockey competitions.
- Working in accordance with the objectives set out in the constitution of Central Otago Hockey and associated Strategic Plan, the Committee provides guidance and support for all aspects of the umpire experience.
- Membership:**
- Members of the Committee must be nominated by a Central Otago Hockey community. Members of the Committee are required to act independently of any club or school they may be affiliated with.
- Membership of the Committee is open, with nominations to be made to the COHA Board and membership voted on by the Committee. Successful applicants and ongoing membership by existing members will require the endorsement of the COHA Board on an annual basis. A Chair and Deputy Chair are elected annually by a simple majority of the Committee.
- It is desirable to have a Committee of at least Five members representing a wide range of the umpire community including mentoring, competitions, representative, development, clubs and schools.
- Conduct:** Members of the Committee are expected to maintain the highest levels of professionalism when dealing with committee business and outside stakeholders. This includes, but is not limited to;
- Acting fairly and impartially when engaged in committee business.
 - Unless otherwise agreed, maintaining confidentiality with respect committee business and communications.
 - Maintaining collective responsibility for committee decisions.

- Acting as a representative of Central Otago Hockey and, where appropriate, promoting the wider interests of Central Otago Hockey within the hockey community.
- Respecting committee process and maintaining a high standard of decorum at all committee meetings.
- Ensuring that all communications with other committee members and Central Otago Hockey staff are respectful and otherwise appropriate at all times.

Responsibilities:

Provide advice, guidance and support on Umpire related matters, including, but not limited to:

- Coordination of the delivery of adequate education and development opportunities for the training of new and existing umpires.
- Management of the appointment of umpires for all matches played under the jurisdiction of Central Otago Hockey.
- Ensuring that all matches under the jurisdiction of Central Otago Hockey are played in accordance with the Rules and Regulations, Competitions By-Laws and the Code of Conduct.
- Management of nominations as required by Hockey NZ of umpires and officials for matches played under the jurisdiction of Hockey NZ.
- Involvement on other Advisory Committees where appropriate, including the Competitions Committee.

Secretarial and Meetings:

A member of the Committee will record notes of any meetings of the Committee for circulation to all Committee members and the Chief Executive.

The Committee should meet at least monthly during the winter season (May to October) and as required over the summer months.

There is no specified quorum required for any meeting. However it is recommended that the Committee Chair consider deferring any item of business to a subsequent meeting if it is believed to be in the best interests of hockey for the matter to be considered by a larger number of Committee members at a subsequent meeting.

Authority:

The Committee has no governance authority. However, recommendations of the Committee may be implemented by the Central Otago Hockey following due consideration of the Central Otago Hockey Strategic Plan.